

Compliance and Internal Rules: From Theory to Practice

12 June 2025

Start: 9:00

End: 12:15

Duration: 3–4 academic hours

Format: HYBRID (by arrangement: on-site or via MS Teams)

Participation Fee:

- Subsidized price for micro enterprises: €140
- Subsidized price for SMEs: €140
- Full price for large enterprises: €700
- Subsidized price for public organizations: €140

Pre-registration via eAPPLICATION is required.

More and more companies are facing the question of how to effectively establish a compliance and internal rules system – both due to legal requirements and the need for better organization and risk management.

This training will provide a clear and practical overview of key requirements for establishing internal rules in accordance with legislation and guidelines (e.g. PETZ), along with the main steps to consider when implementing such systems in practice.

You are kindly invited!

Content includes:

- The importance and relevance of compliance,
- Overview of regulatory framework and the role of internal rules (with focus on PETZ),
- Mandatory components of internal rules,
- Practical approach and sequence of steps for implementation,
- Common mistakes and how to avoid them,
- Maintaining systems and adapting to changes, with a focus on internal audits.

Target audience:

✓ Persons responsible for office management, compliance, records managers, legal professionals, process leaders and IT departments, as well as anyone wishing to better understand the requirements for legally sound and effective business operations.

Lecturer:

Kristina Vene, Compliance Specialist at Mikrografija

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Additional information: info@mikrografija.si, 080 51 15

The event is organized within the SRC-EDIH project.



PARTNERJI PROJEKTA

